

19TH ANNUAL SAINT LUCIA-TAIWAN PARTNERSHIP TRADE SHOW APPLICATION FORM

SHOW DATES: Friday, November 6th to Sunday, November 8th, 2026

10am – 7pm DAILY

Pavilion on the Ramp, Rodney Bay

1. Business Information (please type or print):

Repeat Exhibitor New Exhibitor

Name of Company/Organisation: _____

Name for Booth Signage (if different from above) _____

Company/ Business Location: _____

Name (Contact person): _____ Position: _____

Postal Address: _____

Tel: Office _____ Fax: _____ Mobile _____

Website: _____ E-mail: _____

Current Market: _____ Potential Market: _____

Select all that apply-Are you a client of? SEDU Commerce & Industry Export Saint Lucia

2. Please select from the list below the SECTOR that best describes your business activity.

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Chemicals | <input type="checkbox"/> Furniture | <input type="checkbox"/> Food |
| <input type="checkbox"/> Creative Industry | <input type="checkbox"/> Beverages | <input type="checkbox"/> Plastics |
| <input type="checkbox"/> Agro-processing | <input type="checkbox"/> Services | <input type="checkbox"/> Arts & Craft |
| <input type="checkbox"/> Paper products | <input type="checkbox"/> Garment /Textile | <input type="checkbox"/> Printing |
| <input type="checkbox"/> Other (please specify) | | |

3. Brief description of products and services for the Trade Show

4. RULES AND CONDITIONS

- Participants agree to cooperate with the Department's personnel and shall display professional conduct and courtesy during the period of the Trade Show. The same courtesies shall be extended by the Department's personnel.
- Participants agree to participate in the marketing and promotions of the event.

- Successful applicants will be required to pay a non-refundable registration fee of **XCDS\$200.00** to confirm their participation.
- Two (2) tables (6ft) with table skirting, one (1) chair and signage shall be provided by the organizer.
- All property of the organizer, including table, table skirting, chair and decorations shall be kept in good condition and left for collection at the end of the Trade Show.
- Booths must be staffed at **ALL** times.
- No Subletting of Booth space allowed.
- **ONLY APPROVED** products and services **SHALL** be allowed at the Trade Show.
- Exhibitors and or their agents should at all times wear the company or business' uniform/attire during their participation at the Trade Show.
- Should an exhibitor withdraw within two (2) weeks prior to the Event, the Exhibitor shall pay **ALL** financial commitments that were made on his or her behalf.
- Booths are to be set-up on Wednesday, November 4th, 2026 from 4:00 p.m. to 8:00 p.m.
- Absolutely **NO** booths are to be taken down before 7:00 p.m. on Sunday, November 8th, 2026.
- The Department absolves itself from any liability associated with lost, stolen or damaged stock during the period of the Trade Show. While general security will be available at the venue, all Exhibitors shall be responsible for the security of their stock and personal items.
- Participants shall complete a survey at the end of the Trade show, highlighting successes, challenges and recommendations for future events.

I hereby give unrestricted permission to the Department of Commerce to make copyright use and publish photographs, of my work; for promotional efforts and materials used during the preparation, execution and aftermath of Saint Lucia-Taiwan Partnership Trade Show that will take place from **November 6th – November 8th, 2026** at the Pavilion on the Ramp, Rodney Bay without the expectation of reimbursement.

I hereby certify that the above information contained on this form is correct and undertake to be bound by the rules and conditions above.

NAME: (Please type/print)

Signature:

Date:

Director /Manager

OFFICIAL USE ONLY

Received by:

Name

Signature

Date

Receipt number: _____

Please return completed forms to any of the following locations:

- Department of Commerce**, 5th Floor, Conway Business Centre, Castries Car Park;
- Department of Commerce – Southern Extension**, 3rd Floor, Uptown Business Centre, New Dock Road, Vieux Fort; **or**
- Consumer Affairs Department**, Corner of Micoud Street and Coral Street, Castries

Completed forms may also be **submitted via email** to candi@govt.lc.

For further information or assistance, please contact the Department of Commerce at **468-4283**.